

ARTICLE I. NAME

The name of this organization shall be the Class of 2004 of Mount Holyoke College.

ARTICLE II. PURPOSE

The purpose shall be: (1) to preserve the unity and fellowship of the class; (2) to promote sustained interest in and support of the college; (3) to function as a subgroup of the Alumnae Association of Mount Holyoke College and to aid in its mission and goals; (4) to connect alumnae with one another and the College.

ARTICLE III. MEMBERSHIP

Section 1. Members—any graduate or non-graduate (who attended the College for at least one year, and others on written request to the Alumnae Association) of the class year, whose name and address are on record, is a member unless she notifies the Class President to the contrary.

Section 2. Honorary Members—honorary members of the class elected before graduation shall continue as honorary members. Other honorary members may be elected at a class meeting by a two-thirds vote of those members present and voting.

Section 3. Dues—may be levied by vote of the class. If dues are voted in, then they shall be voluntary and shall not affect the status of the alumna with the class in regard to mailings and notices. Dues shall be established every five years for that period. For example, if an amount of five dollars per year per alumna is established, then an alumna who pays \$25.00 in 2001 owes nothing until the year 2006 when the dues will be reassessed for the following five years, etc. Dues may be paid in increments if an alumna does not wish to pay the full amount at one time. Dues are to be used for class purposes only.

ARTICLE IV. OFFICERS

Section 1. Officers—the officers shall be the president, vice president, treasurer, reunion chairs, secretary, co-scribes, head class agents, and such others the class votes to include.

Section 2. Elections

~~—the officers shall be elected in their senior year to serve through the fifth reunion meeting. Elections shall be held at each subsequent reunion meeting beginning with the fifth-year reunion.~~

A. The officers will be elected in their senior year to serve through the 2-year reunion meeting. Elections will be held at each subsequent reunion meeting beginning 2-year reunion.

B. Elections may also be held by electronic vote to enable members who cannot be present at the reunion meeting to participate in class decisions. If electronic voting is used, a deadline for voting will be announced when the ballot is released and the quorum requirements for "Meetings by Mail" in article VI, Section 2 will apply. The board will work to ensure the integrity of electronic voting by using a system that limits each member of the class of 2004 to a single vote.

Section 3. Duties—in addition to the usual duties pertaining to the above offices, the following special duties shall pertain:

- A. The president shall be informed on the activities of the College and the Alumnae Association and communicate such information to the membership. Reciprocally, she shall keep the Alumnae Association informed of class activities. The president shall be a member *ex officio* of all committees except the nominating committee.
- B. During the disability of the president and until the question of her disability shall be resolved, the vice president shall perform the duties of the president, and if the office of the president shall become vacant, the vice president shall thereupon become president of the class for the unexpired term.
- C. The secretary shall keep the permanent records of the class, take minutes of all meetings, and maintain records of all class members.
- D. The co-scribes shall gather and prepare news items for the *Alumnae Quarterly*.
- E. The treasurer shall have custody of all class funds and shall collect dues and other monies owed the class. She shall disburse said funds upon authorization of the president or a member of the executive committee. She shall submit yearly reports to the Alumnae Association and class president and a summary report to the class at each reunion.
- F. The head class agents shall be the financial liaison between the Alumnae Development Committee and the members of the class.

ARTICLE V. BOARDS AND COMMITTEES

Section 1. Executive Committee—the Executive Committee shall consist of the officers, and shall act on the affairs of the organization between meetings. A majority shall constitute a quorum.

Section 2. Nominating Committee—the Chair of the Nominating Committee shall be appointed by the president the fall previous to any reunion year. The Nominating Committee shall consist of as many members as deemed appropriate by the Chair of the Committee. The Nominating Committee will be responsible for the solicitation of class members to become officers on the Executive Committee. They shall prepare a slate of nominees for the Executive Committee beginning with the fifth year reunion. The slate shall be approved by vote at the fifth year reunion. The Nominating Committee must include in their candidate search for their slate of nominees all current Executive Committee members seeking to retain their tenure as officers. At the conclusion of one cycle of the Nominating Committee’s responsibilities (as indicated by the approval of a slate of nominees), a new Chair of the Nominating Committee shall be appointed by the president. The new chair of the Nominating Committee must be selected within the previous cycle’s Nominating Committee.

Section 3. Reunion Committees—the reunion chairs shall in turn appoint their own reunion committee chairs.

Section 4. Other Committees—other committees may be established by vote of the class, which shall also designate their composition.

Section 5. Vacancies—the president, with the approval of the Executive Committee, may fill any vacancies.

ARTICLE VI. MEETINGS

Section 1. Regular Meetings—a regular meeting shall be held at every reunion of the class. The number present at any regular class meeting shall constitute a quorum.

Section 2. “Meetings by Mail”—questions initiated by the Executive Committee may be voted on by mail. The number of ballots returned within the time indicated on the ballot shall constitute a quorum.

ARTICLE VII. ROBERT’S RULES OF ORDER, REVISED

“Robert’s Rules of Order, Revised” shall be the parliamentary authority.

ARTICLE VIII. DISSOLUTION

Upon dissolution of this organization or the completion of its affairs, the assets shall be distributed exclusively to (a) the Alumnae Association of Mount Holyoke College, located in South Hadley, Massachusetts, for its general purposes, or (b) if said Association for any reason does not qualify under the provisions of Section 501 (c) (3) of the Internal Revenue Code, then to the trustees of Mount Holyoke College, a Massachusetts educational corporation located in South Hadley for its

general purpose, or (c) if said trustees of Mount Holyoke College for any reason do not then qualify under the provisions of Section 501 (c) (3) of the Internal Revenue Code, then to any charitable, religious, scientific, literary or educational organization which would qualify under the provisions of Section 501 (c) (3) of the Internal Revenue Code and its regulations as they now exist or as they hereafter be amended.

ARTICLE IX. AMENDMENTS

These bylaws may be amended at any meeting by a two-thirds vote of those present and voting, provided the proposed changes have been included in the notice of said meeting.