

## **Class of 1973 Bylaws**

Bylaws of the Class of 1973 of Mount Holyoke College  
Proposed February 25, 2018, approved conditionally May 26, 2018 with stipulation that the Executive Committee would review proposed edits & vote on final version.

Final approval was voted by Executive Committee on August 6, 2018.

### **Article I: Name**

The name of this organization will be the Class of 1973 of Mount Holyoke College ("Class of 1973").

### **Article II: Purpose**

The purpose of the Class of 1973 will be: (A) to promote sustained interest in and support of the College; (B) to preserve the unity and sisterhood of the Class; (C) to function as a sub-group of the Alumnae Association of Mount Holyoke College and to aid in its mission and goals to support the College and connect alumnae with one another and the College.

### **Article III: Membership**

Section A. Members. Any graduate (or matriculate who attended the College for at least one year, and others on written request to the Alumnae Association) of the Class of 1973, whose name and address are on record, is a member unless she notifies the class president to the contrary.

Section B. Honorary Members. Honorary members of the Class of 1973 elected before graduation will continue as honorary members. Other honorary members may be elected at a class meeting by a two-thirds vote of those members present and voting.

Section C. Dues. Dues may be levied by a vote of the class at a class meeting during a reunion year. The level of dues will be established at the class meeting for the subsequent five years. For example, if an amount of five dollars per year per alumna is established, then an alumna who pays \$25.00 in 2013 owes nothing until the year 2018 when the dues will be reassessed for the following five years. Dues may be paid in increments if an alumna does not wish to pay the full amount at one time. Dues are to be used for class purposes only. **NOTE:** If dues are established, they must be voluntary only. The status of payment will not affect the status of an alumna with respect to mailings and notices.

### **Article IV: Officers**

Section A. Officers. The officers will be the president, vice president, reunion chair, secretary, scribe, treasurer, head class agent, chair of nominating, website manager and such others the class votes to include. The officers will comprise the Executive Committee (or the "Board"). Section B. Elections. The officers will be elected in their senior year to serve through the fifth reunion meeting. Elections will be held at each subsequent reunion meeting beginning with the fifth-year reunion. Elections may also be held by electronic vote to enable members who cannot be present at the reunion meeting to participate in class decisions. If electronic voting is used, a deadline for voting will be announced when the ballot is released. The quorum requirements for "Meetings by

Mail" in Article VI, 2 Section B will apply. The Board will work with the Alumnae Association to ensure the electronic voting is conducted fairly.

Section C. Resignation. The President may resign by written notice to the Board. Any other officer may resign by written notice to the President.

Section D. Removal. Any officer may be removed from office, for cause, by a two-thirds (2/3) vote of all the members of the Board, provided that the officer shall have advance notice and an opportunity to be heard at the meeting of the Board at which the motion on removal is made.

Section E. Duties. In addition to the usual duties pertaining to the above offices, the following special duties will be applicable as delineated below:

1. The president will be informed of the activities of the College and the Alumnae Association and communicate such information to the membership. Reciprocally, she will keep the Alumnae Association informed of class activities. The president will be a member ex officio of all committees except the nominating committee.
2. In the event of the disability of the president and until her disability is resolved, the vice president will perform the duties of the president. If the president becomes permanently disabled, the vice president will become president of the class for the unexpired term.
3. The secretary will keep the permanent records of the class, take minutes of all meetings, and maintain records of all class members.
4. The scribe will gather and prepare news items for the Alumnae Quarterly.
5. The treasurer will have custody of all class funds and will collect dues and other monies owed the class. She will disburse those funds with the authorization of the president or a member of the executive committee. She will submit yearly reports to the Alumnae Association and class president and a summary report to the class at each reunion.
6. The head class agent will be the financial liaison between the Development Office and the members of the class.

#### **Article V: Committees**

Section A. Executive Committee. The Executive Committee (or the "Board") will consist of all of the officers, and will act on the affairs of the organization between meetings. A majority will constitute a quorum.

Section B. Nominating Committee. The Nominating Committee will consist of five members: three elected by the class and two appointed by the president, who will also appoint one member as chair (preferably from the three elected). This committee will prepare a slate of nominees beginning with the fifth reunion.

Section C. Reunion Committees. The Reunion chair will be nominated/elected at the Reunion class meeting and will in turn appoint her own Reunion committee chairs.

Section D. Other Committees. Other committees may be established by vote of the class, which will also designate their composition.

Section E. Vacancies. The president, with the approval of the Executive Committee, may fill any vacancies.

## **Article VI: Meetings**

Section A. Regular Meetings. A regular meeting will be held at every reunion of the class. The number present at any regular class meeting will constitute a quorum.

Section B. "Meetings by Mail." Questions initiated by the Executive Committee may be voted on by mail. The number of ballots returned within the time indicated on the ballot will constitute a quorum. "Mail" can be either traditional postal mail or similar electronic means.

## **Article VII: Parliamentary Authority**

"Robert's Rules of Order, Revised" will be the parliamentary authority.

## **Article VIII: Dissolution**

Upon dissolution of this organization or the completion of its affairs, the assets will be distributed exclusively to (a) the Alumnae Association of Mount Holyoke College, located in South Hadley, Massachusetts, for its general purposes, or, if said Association for any reason does not qualify under the provisions of Section 501 (c) (3) of the United States Internal Revenue Code ("IRC"), then (b) to the trustees of Mount Holyoke College, a Massachusetts educational corporation located in South Hadley for its general purpose, or, if said trustees of Mount Holyoke College for any reason do not then qualify under the provisions of Section 501 (c) (3) of the IRC, then (c) to any charitable, religious, scientific, literary or educational organization that would qualify under the provisions of Section 501 (c) (3) of the IRC and its regulations as they now exist or as they hereafter be amended.

## **Article IX: Amendments**

These bylaws may be amended at any meeting by a two-thirds vote of those present and voting, provided the proposed changes have been included in the notice of said meeting. At its 40th reunion, the Class of 1973 voted to keep its dues at \$5.00 per year, equal to \$25.00 for five years. At its 45<sup>th</sup> reunion, the Class of 1973 voted to increase dues to \$10.00 per year or \$50.00 for five years.